

## PCF Voluntary youth Group Stage Leader

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### Context

The People's Christian Fellowship is a faith based charity in the Tottenham area within the London Borough of Haringey. Our Young People's Department (YPD) is a vital element of the overall church ministry. We aim to provide a supportive Christ-centred environment where young people will develop holistically — intellectually, emotionally, spiritually, physically, and socially (Luke 2:52) — so that the young people may know Christ as their Lord and Saviour. It is our desire to see them become true disciples of Christ (Matt 28:19, 20) so that they may serve and love God and His people wholeheartedly (Luke 10:27).

The YPD structure is aimed at creating a safe and consistent environment where young people can strive to achieve spiritual maturity, whilst developing the necessary social and thinking skills needed to achieve in life. Safeguarding our young people is our priority and we aim to minimize the risk of malpractice and abuse. Effective communication of our volunteers, support and transparency will enable the YPD to provide living examples of the Christian faith, whilst each worker strives to gain the trust and respect of the youths as a foundation for discipleship, friendship and mentoring.

The PCF Children's Church, Sunday School & Crèche offers an enjoyable experience for all children to grow in the knowledge of our Lord Jesus Christ.

### ROLE PROFILE

<b>Department/Group:</b>	PCF Young Peoples Department	<b>Hours:</b>	Approximately 4 hrs per week, plus training
<b>Location:</b>	89 Broad Lane London N15 4DW	<b>Conditions:</b>	An enhanced CRB check is required for this role, renewable every 3 years
<b>Responsible to:</b>	Youth Group Leader	<b>Responsible for:</b>	Youth Group Assistant

## **Purpose and Scope**

1. To promote the spiritual growth and development of the youth of PCF through the provision of specific outreach activities within assigned 'stage'
2. To provide opportunities for young people in order to develop their social, emotional, intellectual and spiritual wellbeing. To promote equal opportunities for all children and promote an exciting and safe environment for children to learn in.
3. Working with the Youth Group Leader, Pastors and YPD colleagues to develop and deliver a full range of activities within the ministry. You will therefore, be responsible for establishing positive working relationships with teachers and colleagues at all levels.
4. To develop and deliver a programme of activities to deliver the aims of the department, tailored to the assigned stage of the Youth Group framework
5. To ensure all safeguarding procedures are adhered to in line with the PCF Child Protection policy

## **Duties and Responsibilities**

1. To work with internal and external stakeholders in order to provide various key activities
2. Monitor and evaluate activities and programmes and report on progress to Trustees as required.
3. Actively engage with young people within the church and the local community and their parents and carers.
4. To seek creative ways to engage young people in the different stages of the Youth Group programme
5. Liaise and build relationships with external bodies e.g. other community projects to maximize outreach opportunities
6. To take responsibility to keep abreast of the developments within youth/outreach work and find opportunities that the department can access for the church's young people.
7. To participate in, and implement the outcomes of various developmental training
8. To actively promote, manage and maintain health and safety, equal opportunities, data protection and safe guarding practices and procedures

9. To manage resources within allocated budget
10. To ensure that outreach services are accessible to all young people including those with special educational needs
11. To endorse and support the PCF Statement of Faith and its beliefs.

## **Person Specification**

- At least 18 years of age and have the ability and desire to teach or a willingness to learn
- A member of the PCF fellowship in good standing or be willing to join the church.
- Reliable and committed to good time keeping

### **Experience:**

- Substantial experience in a faith based environment and have a personal relationship with Jesus Christ
- A background in youth work or previous experience of working with young people
- Previous experience of supervising volunteers is desirable

### **Qualifications and Skills:**

- The ability to work under pressure, independently and as part of a team
- Sound IT skills
- The ability to learn quickly, apply new knowledge, multi-task and maintain focussed on key issues
- A willingness to develop and keen to learn new skills
- The ability to present complex information clearly and concisely.
- You will have a proven ability to organise and prioritise work demands to meet deadlines with minimal supervision
- The ability to organize and run projects, activities and events

### **Interpersonal Skills:**

- An ability to communicate effectively at all levels, orally and in writing
- A calm, tactful manner in dealing with all PCF Officers and where necessary external bodies
- The ability to work closely and effectively with other members of the team.
- Ability to show empathy to young people and their experiences.
- A high level of personal integrity and the ability to build rapport/relate to the needs of young people and their parents/carers from a range of different ethnic and socioeconomic backgrounds
- The ability to effectively manage a team and to resolve and bring to conclusion (with the support of the Youth Pastor or another officer where necessary) and issues arising from the Youth Outreach volunteers, parents/carers, young people or other stakeholder. This may include instances of challenging behaviour,

**This role profile is not an exhaustive list of duties and responsibilities and is subject to change in accordance with the needs of the ministry.**