



30<sup>th</sup> October 2011

Thank you for your interest in volunteering to serve in the PCF Young People's Department.

Within this pack you will find:

- A volunteer application form
- A self-disclosure form

Please pick up a copy of the role profile for the area(s) in which you are interested. Once you have prayerfully considered the roles and decided which one(s) you would be interested in, please complete the volunteer details and self-disclosure forms and submit to Martin Finegan or Charlene Williams, or hand in directly to one of the Pastors. Please submit the self-disclosure form in a sealed separate envelope as this will not be opened until it is agreed that you will be taking up one of the roles.

The information requested on these forms is necessary so that PCF can comply with regulations around the safeguarding of children and vulnerable adults. Please be assured that personal information supplied will be kept entirely confidential and stored securely in line with the Data Protection Act.

A copy of these forms and the role profiles can also be downloaded from the PCF website.

The closing date for submitting the forms:

**Sunday 13<sup>th</sup> November 2011.**

Discussions with applicants will take place on **Sunday 27<sup>th</sup> November 2011** (for department leaders) and **9<sup>th</sup> – 12<sup>th</sup> December 2011** for all other roles.

If you have any concerns or questions about this process, or need support completing the forms please contact Charlene Williams on 07979 755254.

Please note these further key dates:

Planning meeting (leaders)	Saturday 10 <sup>th</sup> December 2011
CRB processing for volunteers	Sunday 18 <sup>th</sup> December 2011
Safeguarding training	Saturday 8 <sup>th</sup> January 2012
Launch of YPD	Sunday 15 <sup>th</sup> January 2012

Thanks again for your interest and we look forward to welcoming you into the ministry team

With God's richest blessings

**PCF Young People's Department**  
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